

SECOND ANNUAL  
UNIVERSITY AND COLLEGE BAND CONDUCTORS CONFERENCE

Congress Hotel, Chicago, Illinois  
December 19-20, 1946

PROGRAM  
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Wednesday, Dec. 18

6:00 P.M. Pre-conference dinner meetings

Thursday, Dec. 19

9:00 A.M. Registration (to cover conference expenses, probably not more than \$2.50).

9:30 A.M. FIRST SESSION Chairman, Daniel L. Martino  
Topic: THE FOOTBALL AND BASKETBALL SEASONS

11:45 A.M. Noon committee luncheons

12:00 Noon Luncheon and entertainment for wives.

1:00 P.M. SECOND SESSIONS

Room A -- Chairman, L. Bruce Jones  
Topic: MATTERS PERTAINING TO BAND ADMINISTRATION  
IN THE LARGE UNIVERSITY

Room B -- Chairman, Alvin R. Edgar  
Topic: MATTERS PERTAINING TO BAND ADMINISTRATION IN THE  
LARGE COLLEGES AND AVERAGE SIZED UNIVERSITIES

Room C -- Chairman, John R. Halliday  
Topic: MATTERS PERTAINING TO BAND ADMINISTRATION IN THE  
SMALLER COLLEGES AND UNIVERSITIES

6:00 P.M. FELLOWSHIP AND RECOGNITION BANQUET (for band conductors, wives,  
and guests.)

Toastmaster and organizer -- Alvin R. Edgar  
Inspirational Speaker -- Philip Lovejoy, Exec. Secy, Rotary International  
Short haired music furnished by Exhibitors Association  
Special Report by Lt. Col. Harold Bachman, AUS  
Recognition Ceremony for Austin A. Harding  
Special Music from Chicago

Friday, Dec. 20

9:00 A.M. THIRD SESSION -- Chairman, William D. Revelli  
Topic: THE COLLEGE BAND AS A CONCERT ORGANIZATION

11:45 A.M. Noon committee luncheons

1:00 P.M. FOURTH SESSION -- Chairman, Mark H. Hindsley  
Topic: MATTERS OF PHILOSOPHY, POLICY, AND OPINION  
GOVERNING THE ROLE OF THE COLLEGE BAND

3:30 P.M. Election of officers and adjournment by 4:00 P.M.

THE FOOTBALL AND BASKETBALL SEASONS

Sub-topic check list for pre-conference study

1. Instrumentation and parade line-ups for various sized marching bands.
2. Selection of Parade Band Music.
3. Audition and selection of MB personnel.
4. Teaching the Marching Band fundamentals.
5. Organization of activities by the season and by the game.
6. Factors to consider in creation of the gridiron entertainment routines.
7. Radio pick up from the gridiron and from the sidelines.
8. Visiting band courtesies and combined band performances.
9. Teaching devices -- FA systems, charts, student helpers, movies, pictures, bulletin boards, chalk talks, individual rehearsals, rehearsals by sections, demonstration units, mimeographed material.
10. Information sheets covering band facts and maneuvers of the day for radio and newspaper men at football games.
11. Gridiron playing below freezing temperatures (pitch variation control, heated valve jackets, a heated twirlers baton, use of gloves and mittens, clarinet covers, re-tuned glockenspiels, treatment of percussion instruments, special liquids for valve and slide actions).
12. Sideline playing and co-operation with cheer-leaders.
13. A mixed versus an all-male marching band.
14. Marching band drum section techniques and routines.
15. The basketball entertainment program (BB floor demonstrations, novelty musical offerings).
16. Pep fests, team send-offs, and team welcomes.
17. Securing an intelligent expression of public opinion which would request radio stations to allot more time at football games to band activities.
18. Effective use of a public address Commentator with gridiron shows.

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MATTERS PERTAINING TO BAND ADMINISTRATION

Sub-topic check list for pre-conference study

1. Operational matters
  - a. Running a band on all-student help (office, instructional, custodial--volunteer, semi-pay, and all pay).
  - b. Uniform and instrument storage and issue procedures.
  - c. Band library routines (ordering cataloging, filing, distribution, signing out for overnite, returns).
  - d. Techniques involved in registration, auditions, roll call, and office records of band personnel.
  - e. Selection and training of student help.
  - f. Band office management.
  - g. Scheduling and managing band trips.
  - h. Promotional devices used to insure concert attendance by faculty, students, and campus communities.
  - i. Serving HS Clinics and Contests on the Campus.
  - j. Academic credit for the band.
  - k. Fitting the band rehearsals into the academic schedules.
  - l. Concert shells and elevation risers for inside and outside.
  - m. Administering the formal concert (printing, usherings, stage managing).
  - n. A student handbook of band information to insure accurate and complete orientation of new members.
2. Budgetary matters
  - a. Relationships between college enrollment and the band budget.
  - b. The band budget's relationship to the over-all music department budget and the over-all institutional budget.
  - c. Justification of the band budget to college officials.
  - d. Possible sources of band budgets at various types of colleges (music dept., over-all college budget, athletics, fees, donations).
  - e. Proper apportionment of available funds within the band budget (operational expenses, instruments, library, help, uniforms).
  - f. Playing scholarships for the band's nucleus.
  - g. General operational costs (office; housing quarters; campus movement of equipment; rehearsal hall equipment; payment of student managers).
  - h. Library Costs (concert music, MB music, small ensemble music, method books; student help; petty supplies; Mss arr, rescoring; folders; cabinets; sorting racks; recordings, reference scores and books).
  - i. Band Uniforms (selection criterias; purchase procedures; rentals; maintenances; and replacement costs).
  - j. College owned instruments (criteria governing sequence of purchases; selection of makes and styles; purchase procedures; rentals; maintenance and replacements)

PLEASE RETAIN AND BRING TO CONFERENCE THIS IS NOT A QUESTIONNAIRE

THE COLLEGE BAND AS A CONCERT ORGANIZATION

Sub-topics check list for pre-conference study

1. Instrumentations for various sized college concert bands.
2. Audition and selection criterias in selection of band personnel.
3. Matters to be considered in the distribution of parts within sections to insure the most effective use of available talent.
4. Repertoire planning for the college band library.
5. Concert Band seating plots for risers and flat seating arrangements.
6. Full Band Rehearsal techniques and teaching devices.
7. Building the band concert season programs.
8. Broadcasting techniques.
9. Playing for HS Clinics held on the campus.
10. Raising musical standards of the Conductors.
11. Suggested ways to improve individual musicianship of non-music majors.
12. Small ensemble units and recitals, values and procedures.
13. Sectional rehearsals, value and procedures.
14. Manuscripts and re-editings.
15. The Second Concert Band in the smaller colleges.
16. Guest Conductors and soloists, values to band and recommended procedures.
17. Selecting music for special college functions such as Commencement, Convocations, and Baccalaureate.
18. The Band as a Medium of serious musical expression.

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MATTERS OF PHILOSOPHY, POLICY, AND OPINION

GOVERNING THE ROLE OF THE COLLEGE BAND

Sub-topics check list for Pre-Conference study

1. The "Trying-to-satisfy-all-factions" policy of band leadership.
2. Matters governing the selection of the Calendar of Appearances.
3. Recreational attitudes affecting musical goals.
4. ROTC obligations determining or limiting the band's program.
5. The band's personnel as a musical pool for campus entertainment.
6. Ways and means of effectively setting basic policies and objectives for the band on the campus.
7. Inter-play of effects between college and HS bands' educational objectives, playing accomplishments, and prevailing opinions.
8. The effects of closer liaison between HS band leaders and colleges.
9. Deciding what personnel in the band plays the band's traditional chores.
10. Relationships of mutual advantage between the college band and the teacher training department.
11. GI attitudes as a force in the band.
12. Treatment of the concert bandsman who refuses to take his part in the parade and gridiron playings.
13. Rehearsal and concert attendance requirements of band members associated with campus or city dance orchestras.
14. The psychology of handling all-volunteer bands versus an ROTC band.
15. Espre De Corps criteria and devices for improvement.
16. Band fraternities usefulness to the band's college mission.
17. Effective public relations policies and procedures.
18. Psychological aspects in meeting campus and downtown criticisms.
19. The traditional college role of the band versus modern educational trends.
20. Relationships between a more effective college band and the band's social calendar.
21. Criteria used in determining the College Band System of Awards.
22. A COLLEGE BAND CODE OF ETHICS and how it can serve us.

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